

# **BONNEY LAKE - SUMNER LITTLE LEAGUE CONSTITUTION**

## **ARTICLE I - NAME**

This organization shall be known as the Bonney Lake - Sumner Little League, Incorporated, hereinafter referred to as "BLSLL." The BLSLL consists of the BLSLL Little League (ID# 04471014). BLSLL is governed by this Constitution and is managed as set forth herein by one local governing body (the BLSLL Little League Board of Directors).

## **ARTICLE II - OBJECTIVE**

### **SECTION 1**

The objective of the BLSLL shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

### **SECTION 2**

To achieve this objective, the BLSLL will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the BLSLL shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

## **ARTICLE III – MEMBERSHIP SECTION 1**

**Eligibility.** Any person sincerely interested in active participation to further the objective of this BLSLL may apply to become a Member.

### **SECTION 2**

#### **Classes.**

There shall be the following classes of Members:

**(a) Player Members.** Any player candidate meeting the requirements of Little League Regulation IV who lives within the authorized boundaries of the BLSLL shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the BLSLL.

**(b) Regular Members.**

Any adult person actively interested in furthering the objectives of the BLSLL may become a Regular Member upon attendance of either the previous Annual General Membership Meeting in October or the Manager/General Meeting in the spring. The secretary shall maintain the roll of the membership that is qualified Regular members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

### **SECTION 3**

#### **Other Affiliations.**

Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the BLSLL. Regular Members should not be actively engaged in the promotion and/or operation of any other baseball program for which BLSLL Player Members would

be eligible.

#### **SECTION 4**

##### **Suspension or Termination.**

Membership may be terminated by resignation or action of the Board of Directors as follows:

The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the BLSLL and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting. A quorum is required at any Board of Directors meeting when the revocation of a Player Member's right to participate is voted on.

#### **ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)**

##### **SECTION 1**

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

##### **SECTION 2**

Regular Members who fail to pay their fixed dues within thirty (30) day(s) of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

#### **ARTICLE V - GENERAL MEMBERSHIP MEETINGS**

##### **SECTION 1**

###### **Definition.**

A General Membership Meeting is any meeting of the membership of the league including Special General Membership Meetings as set forth below in Section 7. A minimum of one General Membership Meeting per year is required. See below in Section 6 regarding Annual General Membership Meeting.

##### **SECTION 2**

###### **Notice of Meeting.**

Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least ten (10) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

##### **SECTION 3**

###### **Quorum.**

At any General Membership Meeting, the presence in person or representation by absentee ballot of Ten (10) members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

## **SECTION 4**

### **Voting.**

Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described below in Article VI, Section 4.)

## **SECTION 5**

### **Absentee Ballot.**

For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League by any individual who is a member, as defined above in Article III - Membership. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

## **SECTION 6**

**Annual Meeting of the Members.** The Annual Meeting of the Members of the BLSLL shall be held the last week of September or the first week of October each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting. The Membership shall receive at the Annual Meeting of the Members of the BLSLL a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- The condition of the BLSLL, to be presented by the President or his/her designate;
- A general summary of funds received and expended by the BLSLL for the previous year, the amount of funds currently in possession of the BLSLL, and the name of the financial institution in which such funds are maintained;
- The whole amount of real and personal property owned by the BLSLL, where located, and where and how invested;
- For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
- This report shall be filed with the records of the BLSLL and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International

At the Annual Meeting, the Board of Directors shall determine the number of Directors to be elected for the ensuing year and the members shall elect such number of Directors. The number of Directors elected shall be not less than six (6). All elections of directors shall be by majority vote of all membership present or represented by properly executed and signed absentee ballot filed with the Secretary prior to the election meeting in accordance with Article V, Section 5 – Absentee Ballot. After the Board of Directors is elected, the incoming Board shall meet to elect the officers at the first meeting of the incoming Board of Directors to be held after elections in October or in the first week in November (“first meeting”). After the election, the incoming Board of Directors shall assume the performance of its duties at the “first meeting” Both the outgoing and the incoming Board of Directors will meet together at the “first meeting” where the duties of the Board of Directors will be assumed by the incoming board. The then sitting Board’s term of office shall continue until its successors are elected and qualified under this section.

The Officers of the BLSLL shall consist of a President, one or more Vice-Presidents, a Secretary, a Treasurer, NSOPR Program Coordinator, Player Agents for the different appropriate levels for both Baseball and Softball, an Information Officer, a Chief Umpire or Umpire Coordinator, Uniform

Coordinator, Equipment Coordinator, Field Coordinator and a Safety Officer, all of whom shall hold office for the ensuing year or until their successors are duly elected (see Regulation 1 (b)). The Board of Directors may appoint such other Officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office.

## **SECTION 7**

### **Special General Membership Meetings.**

Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than fourteen (14) days after the request is received by the President or Secretary.

## **SECTION 8**

### **Rules of Order for General Membership Meetings.**

Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution or the Bylaws of the BLSLL.

## **ARTICLE VI - BOARD OF DIRECTORS**

### **SECTION 1**

#### **Authority.**

The management of the property and affairs of the BLSLL shall be vested in the Board of Directors.

### **SECTION 2**

**Increase in number.** The number of Directors sitting on the Board of Directors so fixed in accordance with this Constitution may be increased by the then sitting Board of Directors. If the number is increased, the additional Directors may be elected at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting in accordance with Article V, Section 5 – Absentee Ballot.

### **SECTION 3**

#### **Vacancies.**

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

### **SECTION 4**

#### **Board Meetings, Notice and Quorum.**

Regular meetings of the Board of Directors shall be held following the Annual Meeting and on such days thereafter as shall be determined by the President.

The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of Ten (10) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting. Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Board Member at least three (3) days before the time appointed for the meeting to the last recorded address of each Board Member, or by telephone, e-mail, facsimile or personal notice twenty-four (24) hours prior to the meeting. Presence of a majority of the then sitting members of the Board of Directors or the President plus five (5) Board Members shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted. Only members of the Board of Directors may make motions and vote at meetings of the

Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

## **SECTION 5**

### **Duties and Powers.**

The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the BLSLL as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds (2/3) vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Board Member or Manager or Committee Member of the BLSLL in accordance with the procedure set forth in Article III, Section 4 (a,b).

## **SECTION 6**

### **Rules of Order for Board Meetings.**

Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the BLSLL.

## **SECTION 7**

### **Other Affiliations.**

Board Members shall not be on the Board of Directors of any other competing (i.e.non-Little League) baseball program for which BLSLL Player Members would be eligible without the approval of the board of directors.

## **SECTION 8**

### **Term.**

Each Board Member shall be elected for one year and one month (thirteen (13) months). So long as the Board Member of the Board of Directors is in good standing, the term shall officially end at the "first meeting" of the incoming Board of Directors as set forth above in Article V(6)(c) after the following year's elected Board Members take office.

## **SECTION 9**

### **Resignation.**

A Member of the Board of Directors may resign their position at any time with or without cause, provided the resignation is in writing and submitted to the Board at the next regular meeting, by email or sent via U.S. Mail to the President of the board.

## **SECTION 10**

### **Board Eligibility.**

(a) The elected Board Member shall remain in office with voting rights, as long as they are in good standing. Elected Board Members may not miss, unexcused by the President, more than three (3) regularly scheduled full Board meetings during their term to remain in good standing. A Board member's office is immediately determined to be open, upon missing the 3<sup>rd</sup> meeting. The Director or Officer loses all voting rights. The Board member that lost the office may not vote again until reelected or reinstated. The Board member may be reinstated by a majority vote of the Board. To refill a vacancy on the Board of Directors, the above procedures in Article VI, Section 3 must be followed. The Board of Directors may appoint a non-voting Officer to fill the vacancy following procedures in Article VII, Section 1.

## **SECTION 11**

### **Election/Nomination Eligibility.**

(a) All Board Members in good standing from the prior season. All Board members must have either: 1) a child participating in the upcoming BLSLL Season, or 2) served on the Board for consecutive two

(2) terms without any lapse, or 3) served as volunteer/member of the league for three (3) consecutive terms. Any new prospective member, not having served as a non-voting Volunteer must: 1) have fulfilled their BLSLL volunteer position in the immediately preceding year, and 2) be nominated or sponsored by an existing member of the Board. Each member of the Board may only nominate or sponsor one (1) new prospective member per annual election. Newly elected Board members may not nominate or sponsor any new members until the next general election.

## **ARTICLE VII - DUTIES AND POWERS OF THE BOARD**

### **SECTION 1**

#### **Appointments.**

The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

The Officers of the BLSLL shall consist of a President, one or more Vice-Presidents, a Secretary, a Treasurer, NSOPR Program Coordinator, Player Agents for the different appropriate levels for both Baseball and Softball, an Information Officer, a Chief Umpire or Umpire Coordinator, Uniform Coordinator, Equipment Coordinator, Field Coordinator and a Safety Officer, all of whom shall hold office for the ensuing year or until their successors are duly elected (see Regulation 1 (b)). The Board of Directors may appoint such other Officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office.

### **SECTION 2**

#### **President.**

The President shall: (a) Conduct the affairs of the BLSLL and execute the policies established by the Board of Directors. (b) Present a report of the condition of the BLSLL at the Annual Meeting, (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the BLSLL. (d) Be responsible for the conduct of the BLSLL in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the BLSLL by that organization. (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the BLSLL such contracts and leases they may receive and which have had prior approval of the Board. (f) Investigate complaints, irregularities and conditions detrimental to the BLSLL and report thereon to the Board or Executive Committee as circumstances warrant. (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof. (h) With the assistance of the Player Agent or Director of Baseball, examine the application and support proof-of age documents of every player candidate and certify residency and age eligibility before the player may be accepted for tournament play.

### **SECTION 3**

#### **Vice President.**

The Vice President shall:

Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office. Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

### **SECTION 4**

#### **Secretary.**

The Secretary shall: (a) be responsible for recording the activities of the BLSLL and maintain appropriate files, mailing lists and necessary records. (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors. (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the BLSLL, the Board

of Directors and Committees. (d) Issue membership and voter registration cards to Regular Members, if approved by the Board of Directors. (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose. (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed. (g) Notify Members, Directors, Officers and committee members of their election or appointment.

## **SECTION 5**

### **Treasurer.**

The Treasurer shall: (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors. (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors. (c) Keep records for the receipt and disbursement of all monies and securities of the BLSLL, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures. (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting. (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors as part of the annual report at the Annual Meeting, and to Little League International.

## **SECTION 6**

### **Player Agents**

The Player Agent for each division shall:

(a) Record all player transactions and maintain an accurate and up-to-date record thereof. (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility. (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings (for divisions that conduct drafts). (d) Prepare the Player Agent's list of players eligible for the draft (for divisions that conduct drafts). (e) Prepare for the President's signature and submission to Little League International, team rosters, including players' claimed, and the tournament team eligibility affidavit. (f) Notify Little League International of any subsequent player replacements or trades. (g) Serve as the primary point of contact for players, parents, and coaches in their division and serve as the first point of contact for any player issues and resolves issues or parent complaints, or if needed escalates them to the VP of Baseball or Softball as appropriate. (h) Assemble manager packets or binders at start of season, schedules and leads manager meeting at start of season, communicates timely updates to managers, keeping them informed of league information, maintains a complete list of manager contact information, including emails and phone number. (i) works with game scheduler to put together a schedule for all teams in their division.

### **Coach Coordinator Committee**

The Majors Baseball Player Agent shall serve as the chairman of the coach coordinator committee. The committee members shall consist of the player agents for all other divisions. The coach coordinator committee is responsible for identifying prospective manager and coach volunteers to be submitted to the board for approval.

## **SECTION 7**

### **Field Coordinator**

Responsible for facilities maintenance and repairs. (b) Oversees all construction projects and works with the city to obtain required permission to modify fields. (c) Responsible for keys to all locks and distribution/collection of keys, (d) coordinates janitorial services for restrooms and solicits the membership help on improvement projects.

## **SECTION 8 League Information Officers and Information Committee.**

The League Information Officer under the supervision of the Information Committee:

(a) Manage the league's home page (site authorized by Little League International); (b) Manage the

online registration process (if there is one) and ensure that league rosters are maintained on the site; (c) Assign administrative rights to league volunteers and teams under the direction of the Information Committee (d) Ensure that league news and scores are updated on a regular basis; (e) Collect, post and distribute important information on League activities to league members and media under the supervision and approval of the material by the President (f) Serve as primary contact person for Little League and myteam.com regarding optimizing use of the Internet for league administration and for distributing information to league members under the supervision of the Information Committee (g) Track all registrations, and categorize players by league, age, team, etc. (h) Provide player lists to appropriate player reps throughout enrollment period and any add-ons throughout the season. (I) Track all volunteers and provide info to board for manager/coach selections. (j) Provide current email mailing lists for mass communications as requested. (k) Create player tryout lists (and All Stars & 4th of July player lists), arrange times and set up calling & emailing system for board members to assist with notification system. (l) Maintain team lists, provide copies of registration forms to managers once their teams are chosen. (m) Notify accountant of refund requests, communicating adds/drops to player reps immediately (n) Direct general questions from parents/public to the appropriate person...

## **SECTION 9**

### **Umpire in Chief or Umpire Coordinator.**

Responsible for training of all umpires for all divisions, schedules and coordinates training session prior to the season, provides communications to the umpire staff, schedules umpires for all games, provides support for question related to umpires. The Umpire in Chief or Umpire Coordinator identifies potential umpires to present to the President whose duty it is to appoint umpires for the year.

## **SECTION 10**

**Safety Officer.** The Safety Officer shall: (a) be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.

Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting. In order to implement a safety plan using education, compliance and reporting, the Safety Officer: Should facilitate meetings and distribute safety information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers – education. Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities - compliance. Define a process to assure that incidents are recorded, information is sent to league/district and offices, and follow-up information on medical and other data is forwarded as available - reporting.

Other duties of the Safety Officer are as follows: Annually, with the President, prior to the start of the season, audit the field lighting system(s) to insure it meets Little League minimum standards, The lighting audit to be performed by a qualified technician. Frequently inspect all playing areas for holes, damage, glass and other foreign objects. (3) Make certain all fences, screens and dugouts are in safe condition. (4) Periodically inspect the stands or bleachers, (5) Have arrangements in place in advance of all games and practices for emergency medical services. (6) Arrange first aid training and CPR for all managers and coaches. (7) Arrange with the President an annual training meeting for managers and coaches by implementing Little League's "Prevention and Emergency Management Program." (8) Handle all accident claims promptly and shall maintain all records pertaining to all injuries and to include any claims for liability.

## **SECTION 11**

**Other Officers.** Other Officer positions of the Board of Directors as described on the league's official website, provided that position is properly created pursuant to Article VI, Sections 2 and 3, and that the Officer is properly appointed and/or elected pursuant to Article VII, Section 1.



## **ARTICLE VIII - EXECUTIVE COMMITTEE**

### **SECTION 1**

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the BLSLL another shall be either a Player Agent or the VP of Baseball.

### **SECTION 2**

The Executive Committee shall advise with and assist the Board Members of the BLSLL in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

### **SECTION 3**

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

## **ARTICLE IX - OTHER COMMITTEES**

### **SECTION I**

#### **Nominating Committee.**

The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Nominating Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Nominating Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

### **SECTION 2**

#### **Membership Committee.**

The Board of Directors may appoint a Membership Committee consisting of three (3) Board Members and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

### **SECTION 3**

#### **Finance Committee.**

The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the BLSLL including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by the BLSLL, and shall turn over said collections to the Treasurer immediately after each game.

### **SECTION 4**

#### **Building and Property Committee.**

(May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

## **SECTION 5**

### **Grounds Committee.**

The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing fields, buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose. The Grounds Committee may, at the discretion of the Board of Directors be combined with Building and Property Committee.

## **SECTION 6**

### **Playing Equipment Committee.**

The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

## **SECTION 7**

### **Managers Committee.**

The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective managers and coaches for all levels of the BLSLL and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the BLSLL. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

## **SECTION 8**

### **Umpire Committee.**

The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The BLSLL President shall be chairperson of the Umpire Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a Chief Umpire or Umpire Coordinator and replacements. When appointed, the staff of umpires shall be under the personal direction of the BLSLL President, assisted by the Chief Umpire or Umpire Coordinator who shall train, observe and schedule the staff.

## **SECTION 9**

### **District Committee.**

The Board of Directors may appoint a District Committee consisting of the BLSLL President as chairman and two (2) other Directors. The District Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

## **SECTION 10**

### **Auxiliary Committee.**

The Board of Directors may appoint an Auxiliary Committee consisting of the BLSLL Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary Committee.

## **SECTION 11**

### **Auditing Committee.**

The Board of Directors may appoint an Auditing Committee consisting of three (3) Regular Members in good standing, preferably Board Members. The President, Treasurer or signatories of checks are not eligible. The Auditing Committee will review the BLSLL's books and records annually prior to the

Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

## **SECTION 12**

### **Minor League Committee.**

The Board of Directors may appoint a Minor League Committee consisting of not more than three (3) Board Members. The Chairperson of the Committee shall be the Vice President and be responsible to the BLSLL President for the proper conduct of the Minor League operation.

## **SECTION 13**

### **T-Ball League Committee.**

The Board of Directors may appoint a Tee-Ball League Committee consisting of not more than three (3) Board Members. The Chairperson of this Committee shall be the Tee-Ball Coordinator and be responsible to the BLSLL President for the proper conduct of the Tee-Ball League operation.

## **SECTION 14**

### **Protest Committee.**

The Protest Committee shall consist of three (3) Board Members, the President, Umpire Director and Player Agent or VP of Baseball. The Protest Committee shall be responsible to determine the proper application of the rules and other sanctions in the event of protest or other rule violation by managers, coaches, players or other affected parties.

## **ARTICLE X – MANAGERS, COACHES AND UMPIRES**

### **SECTION 1**

#### **Managers and Coaches.**

Team Managers and Coaches shall be appointed annually by the President with the aid of the Managers Committee, if one is appointed, in accord with Article IX, Section 7, and be approved by the Board of Directors. Managers shall be responsible for their actions on the field. In addition, Majors, Minors, and AA Managers are responsible for the selection of their teams in accordance with established draft procedures (see Exhibit "C").

### **SECTION 2**

**Umpires.** Umpires shall be appointed annually by the President with the aid of the Umpires Committee, if one is appointed, in accord with Article IX, Section 8, with the approval of the Board of Directors, who shall be responsible for their assignments and for their actions on the field. BLSLL may operate with paid contract or volunteer umpires. The League is making a conscientious effort to develop volunteer core of umpires.

### **SECTION 3**

While holding such office, the President, Vice-Presidents and the VP Baseball may manage, coach or umpire in any division. The Majors Player Agent may not manage or coach in the division they represent, however they may manage, coach or umpire in any other division.

## **ARTICLE XI – AFFILIATION**

### **SECTION 1**

#### **Charter.**

The BLSLL shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The BLSLL shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### **SECTION 2**

#### **Rules and Regulations.**

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this BLSLL.

### **SECTION 3**

#### **Local Rules, Ground Rules and/or Bylaws.**

The local rules, ground rules and/or bylaws of this BLSLL shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season. The local rules, ground rules and/or bylaws of this BLSLL shall be approved by a two-thirds (2/3) vote of those Board Member present at a meeting of the Board of Directors where a quorum has been satisfied. In no way shall the local rules, ground rules and/or by-laws conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this BLSLL shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XII, Section 7 for fiscal year of this league.)

## **ARTICLE XII - FINANCIAL AND ACCOUNTING**

### **SECTION 1**

#### **Authority.**

The Board of Directors shall decide all matters pertaining to the finances of the BLSLL and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### **SECTION 2**

#### **Contributions.**

The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the BLSLL, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the BLSLL.

### **SECTION 3**

#### **Solicitations.**

The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised are placed in the BLSLL treasury.

### **SECTION 4**

#### **Disbursement of Funds.**

The Board shall not permit the disbursement of BLSLL funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the BLSLL Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

### **SECTION 5**

#### **Compensation.**

No Director, Officer or Member of the BLSLL shall receive, directly or indirectly any salary, compensation or emolument from the BLSLL for services rendered as Director, Officer or Member.

### **SECTION 6**

#### **Deposits.**

All monies received, including Auxiliary Funds, shall be deposited to the credit of the BLSLL in/at a bank of the board's choosing

### **SECTION 7**

#### **Fiscal year.**

The fiscal year of the BLSLL shall begin on January 1 and shall end on December 31.

**SECTION 8**

**Distribution of Property upon Dissolution.**

Upon dissolution of the BLSLL and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the BLSLL to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

**ARTICLE XIII - AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Bonney Lake/Sumner Little League Membership on: February 5, 2015\_ (*date*).

President’s Name (Print)	President’s Signature	Date
Little League ID No. 04-4710-14	Federal ID No. 94-3060867	

Make one copy for the District Administrator and copies for the BLSLL. Send original to Regional Headquarters. This Local League’s Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League. Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, origin, gender, sexual preference or religious preference.

**Exhibit A Boundaries for BLSLL Little League** BLSLL Little League ID# 04-4710-14

The BLSLL Little League physical boundaries used for determination of player eligibility for Majors, Minors and Tee-Ball are described as follows: Encompassing the exact boundaries as established by the Orting annexation map as approved by District 10 and submitted with this charter document.

**Exhibit B Age Divisions for BLSLL Little League**

\*\* Baseball age is determined by the League Age chart established by Little League International at: [http://www.littleleague.org/Assets/forms\\_pubs/2015/Age-Chart-Baseball-Revised.pdf](http://www.littleleague.org/Assets/forms_pubs/2015/Age-Chart-Baseball-Revised.pdf)

\*\* Softball age is determined by the League Age chart established by Little League international at: [http://www.littleleague.org/Assets/forms\\_pubs/2015/Age-Chart-Softball.pdf](http://www.littleleague.org/Assets/forms_pubs/2015/Age-Chart-Softball.pdf)

Team assignment in T-Ball, coach-pitch and AA are by placement by the leagues. Team Assignment for Minors, Majors (Little League), Juniors League, Seniors League and Big League will be by draft. The Majors, Juniors, Senior and Big League draft will be conducted as provided in the Operations Manual.

**The Minors Draft**

Draft lists are created consisting of: (a) Remaining 11 year old players not selected in the Majors draft; (b) Remaining 10 year olds players not selected in the Majors draft or that have signed up for the Minors draft. (c) Available 9 year old players wishing to play at the Minors level that signed up for the Minors draft.

Manager’s children are identified and are assigned a round based on the Operations Manual. Managers are informed of the number of 11 year old players to ensure that all 11 year olds are selected and no player in this age group is excluded from Minors. Returning Minor Players are placed on the same team as the previous year if they tried out for Majors. If they didn’t

turn out for Majors they must be moved to another team.

**Exhibit C Local Rules**

Annual Local Rules will be posted on the official Bonney Lake/Sumner Website by March 1<sup>st</sup>. All things not covered in Local Rules will be governed by the Little League National Official Regulations and Playing Rules